



***PWYLLGOR CRAFFU GWASANAETHAU  
AMGYLCHEDD, ADFYWIO A CYMDOGAETH***

***10.00 AM DYDD GWENER, 6 HYDREF 2023***

***CYFARFOD AML-LEOLIAD - SIAMBR Y CYNGOR PORT TALBOT A  
MICROSOFT TEAMS***

**Rhaid gosod pob ffôn symudol ar y modd distaw ar gyfer parhad y cyfarfod**

Gellir ffilmio'r cyfarfod hwn i'w ddarlledu'n fyw neu'n ddiweddarach drwy wefan y cyngor. Drwy gymryd rhan, rydych yn cytuno i gael eich ffilmio ac i'r delweddau a'r recordiadau sain hynny gael eu defnyddio at ddibenion gweddarlledu a/neu hyfforddiant o bosib.

1. Cyhoeddiad y Cadeirydd
2. Datganiadau o fuddiannau
3. Adroddiad Blynyddol (*Tudalennau 5 - 28*)
4. Craffu Cyn Penderfynu  
Dewis eitemau priodol o agenda'r Cabinet ar gyfer craffu cyn penderfynu (amgaeir adroddiadau ar gyfer yr Aelodau Craffu)
5. Cofnod Camau Gweithredu'r Pwyllgor (*Tudalennau 29 - 30*)  
For the Committee to comment on and note the actions and the progress from the previous meetings.
6. Blaenraglen Waith (*Tudalennau 31 - 32*)
7. Eitemau brys  
Unrhyw eitemau brys yn ôl disgrisiwn y Cadeirydd yn unol ag Adran 100BA(6)(b) o Ddeddf Llywodraeth Leol 1972 (fel y'i diwygiwyd)

**K.Jones**  
**Prif Weithredwr**

**Canolfan Ddinesig**  
**Port Talbot**

27 Medi 2023

**Aelodaeth y Pwyllgor:**

**Cadeirydd:**           **S.Pursey**

**Is-gadeirydd:**       **Y Cyngorydd T.Bowen**

**Cynghorwyr:**       W.Carpenter, A.Dacey, R.Davies, N.Goldup-  
John, C.James, S.Grimshaw, K.Morris,  
S.M.Penry, L.Williams a/ac S.E.Freeguard

**Nodiadau:**

- (1) Os yw aelodau'r pwyllgor neu'r rhai nad ydynt yn aelodau'r pwyllgor am gynnig eitemau perthnasol i'w cynnwys ar yr agenda cyn cyfarfodydd y dyfodol, rhaid iddynt roi gwybod i'r Prif Weithredwr/Cadeirydd 8 niwrnod cyn y cyfarfod.*
- (2) Os yw'r rhai nad ydynt yn aelodau'r pwyllgor am fod yn bresennol ar gyfer eitem o ddiddordeb, mae'n rhaid rhoi rhybudd ymlaen llaw (erbyn 12 hanner dydd ar y diwrnod cyn y cyfarfod). Gall y rhai nad ydynt yn aelodau'r pwyllgor siarad ond nid oes ganddynt hawl i bleidleisio, cynnig nac eilio unrhyw gynnig.*
- (3) Fel arfer, ar gyfer trefniadau cyn craffu, bydd y Cadeirydd yn argymhell eitemau gweithredol sydd ar ddod i'w trafod/herio. Mae hefyd yn agored i aelodau'r pwyllgor ofyn i eitemau gael eu trafod - er y gofynnir i'r aelodau ddewis a dethol yma o ran materion pwysig.*
- (4) Gwahoddir aelodau perthnasol Bwrdd y Cabinet hefyd i fod yn bresennol yn y cyfarfod at ddibenion Craffu/Ymgynghori.*

(5) *Gofynnir i aelodau'r Pwyllgor Craffu ddod â'u papurau ar gyfer Bwrdd y Cabinet i'r cyfarfod.*

Mae'r dudalen hon yn fwriadol wag

## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Environment, Regeneration, Streetscene Services Scrutiny Committee's

6th October 2023

### Report of the Environment, Regeneration & Streetscene Services Scrutiny Committee's Chairperson

#### Matter Information

#### Wards Affected:

1. All Wards.

### Annual Report of the Cabinet Scrutiny Committee

#### Purpose of the Report:

2. The main aim of this report is to highlight the work that has been undertaken by the Environment Regeneration & Streetscene Services 2022/2023 and to note and commend the report to Council.
3. The document may also facilitate discussions on additional items that could be included within the work programme for 2023/2024.

#### Background:

4. To provide an overview of the work of the committee for 2022/2023.

#### Financial Impacts:

5. No Impact.

## **Integrated Impact Assessment**

6. There is no requirement at this stage to undertake an Integrated Impact Assessment as this report is for information only.

## **Valleys Communities Impacts:**

7. No impacts.

## **Workforce Impacts**

8. No impacts.

## **Legal Impacts**

9. No legal impacts.

## **Risk Management Impacts:**

10. No impacts.

## **Consultation**

11. There is no requirement for external consultation on this item.

## **Recommendations**

12. That the Environment Regeneration & Streetscene Services Scrutiny Committee note and endorse the annual Report 2022/2023 attached at Appendix A and commend to Council.

## **Reasons for Proposed Decision**

13. To note and endorse the Annual Report 2022/2023 of the Environment Regeneration & Streetscene Services Scrutiny Committee

## **Implementation of Decision**

14. Immediate.

## **Appendices**

15. Appendix A – Environment, Regeneration & Streetscene Services Scrutiny Committee Annual Report
16. Appendix 1 – ERSS Scrutiny Annual Report Table

## **List of Background Papers**

17. None.

## **Officer Contact**

18. Cllr Sean Pursey - Chair of the Environment, Regeneration & Streetscene Services Scrutiny Committee

[cllr.s.pursey@npt.gov.uk](mailto:cllr.s.pursey@npt.gov.uk)

Mae'r dudalen hon yn fwriadol wag





**2022/2023**

**‘Environment, Regeneration, Streetscene  
Services Scrutiny Committee’s Annual  
Report’**

## Contents

Item	Page
1. Chairs Foreword	3
2. Introduction	4
3. Purpose of the annual report	4
4. Overview of the work of the Environment, Regeneration, Streetscene Services Scrutiny Committee 2022/23	4
5. Key Issues Considered during 2022/2023	5
6. Investigative Scrutiny work	12
7. Scrutiny Contacts	16

## **1. Chair's Foreword**

It is with great pleasure that I present the Annual Report for the Environment, Regeneration and Streetscene Scrutiny Committee for the period June 2022 to May 2023.

This report covers our first year of a newly established and enlarged scrutiny committee, following a new council in the 2022 local elections.

Committee members, despite this learning curve of taking on new subject areas, or being newly elected have shown they are committed to the scrutiny process.

We have sought at all times to be a productive committee, producing recommendations which add value and aim to improve service delivery and outcomes for the residents we represent.

During the year we have completed two task and finish groups, as well as coming forward with a number of amendments to decisions, many of which have been accepted by the cabinet members.

I want to thank all committee members for their work, as well as the officers and cabinet members who have engaged productively with us, even through some tough and probing questioning.

Councillor S. Pursey, Chairman.  
Environment, Regeneration and Streetscene Scrutiny Committee.

## **2. Introduction to Scrutiny**

The Centre for Public Scrutiny suggests that there are four key principles to effective Scrutiny and they are:

1. provides 'critical friend' challenge to executive policymakers and decision-makers
2. enables the voice and concerns of the public and its communities.

3. is carried out by ‘independent minded governors’ who lead and own the Scrutiny process.
4. drives improvement in public services.

Scrutiny is an integral part of the Council’s political structure and in many ways, it plays a key role in assisting the Cabinet. Scrutiny Committees in the Council have met regularly through the year and have considered a wide range of issues. A number of the Scrutiny Committees have undertaken some in depth work as part of their forward work programmes, and this is highlighted within this document.

The Scrutiny Committees within the Council are:

- Cabinet
  - Policy & Resources Sub
- Education, Skills and Wellbeing
- Social Services, Housing and Community Safety
- Environment, Regeneration & Streetscene Services

Each of the Committees includes a mix of non-Executive Councillors that is politically balanced to reflect the political balance of the Council. The Chairs and Vice Chairs plus the Committee Membership are decided annually by Full Council. Each Committee meets at least 8 times during a Civic Year.

### **3. Purpose of Annual Report**

**3.1** The main aim of this report is to highlight the work that has been undertaken by the Environment Regeneration Streetscene Services 2022/2023.

**3.2** The document may also facilitate discussions on additional items that could be included within the work programme for 2023/2024.

### **4. Overview of the work of the Environment Regeneration Streetscene Services during 2022/2023.**

#### **4.1 Number of Meetings**

The Environment Regeneration Streetscene Services Scrutiny Committee met on 10 occasions during 2022/2023.

#### **4.2 The Work Programme 2022/2023**

Generally, the agendas for the scrutiny meetings have been consistent with those outlined in the forward work programme. The Committee agreed its Scrutiny work programme during their Forward Work Programme Workshops held on 01.07.22 and the 10.10.22.

When developing the work programme, it was essential to consider the key plans and strategies of the Council. The work programme also includes the results of any external inspections that had been undertaken within a specific service area or on a corporate level.

The review of the work of the Committee is included in the following pages has been structured to reflect the key roles of the Committee: Pre-Decision Scrutiny (which included policy development and review) and any items they wished to look at as part of their remit (usually for information purposes)

#### **5. Key Issues considered during 2022/2023**

Throughout the civic year the Committee is consulted on a number of areas that require decision. These range from routine general issues to the larger more complex decisions. Cabinet Board Members are in attendance during discussions and any views of the Committee are taken on board prior to making a decision.

The Scrutiny Committee also undertakes the performance monitoring role by considering a wide range of reports. Members challenge the information that is included which enables them to understand the issues facing the service. These reports are monitored on a quarterly basis.

As well as scrutinising key decisions, the Committee identifies topics within their remit in which they wish to look at in more detail. These items are usually for information purposes e.g. updating Members on specific projects of work.

The Council is well placed to demonstrate the improvements it has made to the scrutiny function, and it is essential that we continue to build on these developments and I look forward to the next year as we take forward the priorities of the Council.

- **Issues considered June 22 – May 2023**

**Detailed in full in the table attached at Appendix 1.**

Neath Port Talbot CBC Highway Technical Design Guide for Residential, Commercial and Industrial Developments

The officers introduced the report which sought endorsement of the new Highway Technical Design Guide for Neath Port Talbot County Borough Council. The Chair thanked the officers for their introduction of the report. Members expressed concerns that the document may not always be fully up to date, with all relevant legal and policy provisions, and wished to propose an amendment to the recommendations as listed below;

- Having due regard to the screening Integrated Impact Assessment it is recommended that Members approve the New Highway Design Guide for implementation subject to an appropriate disclaimer being placed on the Council's website highlighting that some legal and policy provisions may not be up to date and drawing attention to compliance with Llwybr Newydd, PPW11 and specific reference to the Active Travel Design Guidance 2021 (confirming this Council's commitment to Active Travel and sustainable transport). In addition, future amendments to the document to be brought back to Scrutiny for review prior to submission to Welsh Government by CSS or following updated versions from Welsh Government.

Following Scrutiny, and in addition to the amendment above, the recommendations were supported to Cabinet Board.

Subsidised Bus Service - Contract Extensions

Officer's notified members on the request to extend the current subsidised bus contracts until the 31st March 2023, as detailed within the circulated report. Officers agreed to Members request to draft a letter to Welsh

Government with the Cabinet Members, in consultation with the Scrutiny Committee. Members had concerns that there were a lot of unknowns with regards to the White Paper, and not having the outcomes of the consultation, members sought an explanation of the need to understand the indicative timescales of the implementations of the White Paper.

They also wanted further detail on the transition of interim funding arrangements after the current Bus Service Support Grant (BSSG) ends.

The recommendation was supported to the Cabinet Board.

#### Gelli Houses Tunnel Report

Members were updated on the condition of the disused railway tunnel and its priority for capital investment, as detailed within the circulated report. Members requested further detail on the capital investment opportunities, and how this aligned with the council's Capital Investment Program. It was proposed that a report was returned to the Scrutiny Committee within the next 12 months with an options appraisal, which explored potential capital investment opportunities, which reflected the stance in the IIA.

The recommendation was supported to the Cabinet Board with amendments as follows.

- That a feasibility study for future use be carried out and the subsequent options be brought to the Environment, Regeneration and Streetscene Services Scrutiny Committee within the next 12 months.

#### National Underground Assets Register

Members were updated on the request to join the UK Government sponsored Geospatial Commission's National Underground Assets Register Project, as detailed within the circulated report.

Members queried what the benefit would be for the Local Authority to participate with the project. Members asked that information be provided on the what the current staff, time and costs would be on gathering the information that would be required as this information would need to be updated every 3 months and could potentially affect resources. Officers highlighted that they currently don't have the information to provide, however informed the Committee that the overall success of this would be for everyone to take part.

The Committee felt it was important that a further report be brought back to committee Reviewing the decision, detailing further information around the costs and benefits of the scheme and how the Council wishes to continue with project.

Therefore, following a proposer and a seconder an additional recommendation was added to the main recommendation, as per below:

Having had due regard to the first stage Integrated Impact Assessment it is recommended that:

- The Council participates in the NUAR project and signs up the Data Distribution Agreement further to Option 2 in the report;
- The Director of Environment & Regeneration, in consultation with the Head of Legal and Democratic Services be authorised to sign the Data Distribution Agreement on behalf of the Council
- Should there be a revenue pressure arising from involvement in the project further to Option 2 then funding would need to be identified within the existing Environment & Regeneration budget should continuation be considered a priority.
- That a report be brought back in April 2024, detailing a Review of the decision inclusive of further information around the costs and benefits of the scheme and how the Council wishes to continue with the project.

Following Scrutiny, the above recommendation was supported by the Committee to Cabinet Board.

Key Performance Indicators 2022/2023 – Quarter 1(1st April 2022 – 30th June 2022)

Members received information relating to quarter 1 of the Performance Management Data detailed in Appendix 1 and the Compliments and Complaints information detailed in Appendix 2 for the period 1 April 2022 to 30 June 2022 for Environment, Regeneration and Streetscene Services Cabinet Board, as detailed within the circulated report. Members made requests in relation to the following KPI's.

PI/859 & PI/860 – Number of household missed collections



- Currently has a raw figure number, Members asked that it would be helpful to have this information as the total number expressed as a percentage and a target set on it.

- Members requested a new Performance Indicator detailing the percentage on missed collections that had been returned and collected, including information on the process on next steps. This would allow scrutiny to understand what collections were missed and how many of those were collected.

PI/559 – average number of days to collect excess and side waste

- Members requested a new performance Indicator on Excess and side Waste, number of days to collect/clear/investigate.

PI/906 - Percentage of successful waste enforcement prosecutions.

- Members asked that the fixed penalties and prosecutions be separated in to two different performance indicators.

PI/559 - Average number of days to clear fly-tipping

- Members asked that a new Performance Indicator be provided on the Percentage of Fly tipping reports which result as prosecution.

PI/907 - Number of successful dog fouling prosecutions including fixed penalty notices.

- Members asked why the result of this performance indicator is so low and why it is not showing as a percentage. Officers explained that enforcement officers need witness dog fouling and it is very difficult to prosecute particular activity. Members requested information in relation to the staff's schedule of activity to have an understanding of the areas that are patrolled.

PI/579 - Percentage of all planning applications determined in time

- It was noted that this particular target had been affected due to staffing levels, officer reassured members that they were in a process of recruitment.

Following scrutiny, it was agreed that report be noted.

Healthy Travel Charter

Information was received on the Healthy Travel Charter and officers explained that plans were in place to improve and update active travel routes, and the active travel map as well as further bids for grant support were also being explored.

Members requested to see the action plan document at a future meeting, and Officers offered Members to have an input into the action plan, by way of a workshop.

Following Scrutiny, the recommendation was supported by the Committee to Cabinet Board.

### Christmas Parking 2022

Members received information on Christmas Parking 2022. Members acknowledged that it was important to generate extra business within local shopping centres but felt that the report was only of use to residents who owned a car, rather than those who chose to travel by bus. Members requested that next year (for Christmas 2023) Officers presented some alternative proposals, to include sustainable transport options and subsidised bus travel, as seen in neighbouring Counties, rather than just the one option of free car parking.

It was agreed that Democratic Services would arrange a Task and finish group into Christmas Parking options, combining Members and relevant Officers, in the new year.

The recommendation was supported to the Cabinet Board Task and finish group on Christmas Parking options.

### Vehicle and Heavy Plant Fleet Procurement Programme 2023/24

Members were advised on the request to approve procurement of new and replacement vehicles and heavy plant in 2023/24. Along with approval of delegated authority for the relevant Head of Service to replace vehicles from future years 25/26 if any grants become available to assist with the purchase of vehicles, as presented within the report circulated.

Members requested that a report be brought to a future meeting detailing figures in relation to plant fleet procurement and how much the Council is

committed to, this would provide an understanding for members on the costings of tenders when they become apparent.

Following discussions, members felt that zero emissions vehicles should be the main purchase of vehicles to ensure the Council is achieving its environmental targets. Therefore, the following amendment was put forward from Scrutiny Committee for Cabinet Members to consider when making their decision:

- That Members approve the purchase of the zero emission vehicles in the proposed Vehicle/Plant Procurement Programme for 2023/24 set out at appendix a.
- That Delegated Authority be granted to the Head of Service in consultation with the Cabinet Member for Strategic Planning, Transport and Connectivity to purchase any zero emission vehicles in order to maximise the availability of Grant funding that may become available to assist with the purchase cost of the vehicles.
- That the purchase of fossil fuel powered vehicles included in appendix a, and any additional vehicles be subject to further reports to cabinet board for approval, with justification as to why a zero-emission alternative is not able to be purchased.

Following scrutiny, the above amendment was supported to Cabinet Board.

### Waste Strategy Action Plan

Members received information on the Waste Strategy Action Plan as presented within the report circulated.

Following discussions members, the following amendments were put forward from Scrutiny Committee for Cabinet Members to consider when making their decision:

- Measure 5 is approved with consideration of using the material storage bins for presentation as suggested by the scrutiny committee.
- Measure 11 is approved and notwithstanding the suggestion by Scrutiny to the contrary that be no deferral of consultations on a potential move to 3 weekly refuse collections however the consultation be carried out as a phased approach.
- A Communications protocol be developed to secure engagement with the public generally in relation to obtaining feedback on waste services via the work being undertaken through the established citizens panel and during customer touch points with the service.

Following scrutiny, the above amendments were supported to Cabinet Board.

## **6.0 Investigative Scrutiny**

Each year a Scrutiny Committee can undertake a piece of work in more depth on a specific area where they feel they could assist in delivering service improvements.

### **Waste Strategy Task & Finish Group**

Members of the Environment, Regeneration and Streetscene Services Scrutiny Committee undertook a Task and Finish Group to consider and review the Neath Port Talbot County Borough Council's ("the Council") Waste Strategy. The overall purpose of this strategy being to ensure the Council achieves the next statutory recycling target of 70% in 2024/25 and provides an effective service to the public.

The Task and Finish Group met for a one-day workshop session to focus specifically within the Waste Strategy on the 24th February 2023.

The Task and Finish Group held a workshop session to gather all information required to develop recommendations and a summary of the discussions are included within the report.

As well as the Task and Finish group, all members of the Council participated in two All Member Seminars in preparation for the discussions on the Waste Strategy Review.

Following the meeting of the Task and Finish Group the following proposals were put forward to be considered and agreed by Cabinet Board:

Measure 2 - Employ a Recycling Officer (Grade 5) to pursue increased community engagement including schools engagement, produce online & physical educational materials, and to help deal with increasing service demand.

The Task and Finish Group would however wish to suggest that emphasis be provided on the importance of education to the public on the potential new measures and ensuring that leaflets, advertisement and virtual 'how to videos' are provided to the public to ensure engagement and the raising of awareness is achieved.

Measure 3 – To introduce free biodegradable 'dog poo' bags for public use. Bags to be made available for collection in community locations such as Post Offices alongside existing provision of food waste bags

The Task and Finish Group would however wish to suggest that the progress of this measure be reviewed in a year's time to ensure the use of the 'dog poo' bags are achieving its environmental targets within the financial agreements. Also, it be ensured that all wards have access to 'dog poo' bags. In the instances where there are no public amenities, dispensers to be provided.

Measure 5: Changes to Absorbent Hygiene Product Collections

The Task and Finish Group would however wish to suggest that the storage bin be utilised as a 'presentation' bin, with the purple collection sacks be stored within the bin and presented at the location for bin collections as usual for crew to collect the bag from the bin.

Measure 8: Cleaner streets following collections.

The Task and Finish Group would however wish to suggest that officers monitor the improvement of the coordination of the street cleansing following the collections and ensure that this is consistent throughout the County Borough.

Measure 11: Prepare a detailed proposal for 3 weekly refuse collections with 3 bag/existing wheeled bin limit, and conduct formal consultation with the workforce and households. Subject to consultation, finalisation of proposal, and continued sub 70% recycling performance, implement 3 weekly collections in 2024/25 (70% target year). The bulk of the Council's refuse vehicles are due for renewal in 2024/25 and vehicle requirements can be linked in with any change of service provision proposals.

The Task and Finish Group would however wish to suggest that the consultation is not immediately undertaken in 2023/24 and is deferred as long as possible, to enable the other measures to support improved recycling rates and improve the service to be implemented first. This is to avoid unnecessarily consulting on the proposal where it may not be required in the short term, resulting in a distraction from the important communication and education tasks needed to improve recycling in the Borough.

Additional Measures/Recommendations:

The Task and Finish Group would wish to propose the following considerations:

- That the missed collection policy be reviewed and monitored by the Scrutiny Committee
- Measures be taken to ensure that education and correct communication is provided to the public on the expectations of when their missed bin will be collected under the current policy.

- That a rolling programme of public engagement be embarked on by the Waste Service e.g. in the form of regular surveys to the public on their experience of the service.

Following scrutiny at the meeting on the 3<sup>rd</sup> March 2023 the recommendation of the Task and Finish Group was supported to the Cabinet Board.

### **Parking Options Review 2023 Task & Finish Group**

The Environment, Regeneration and Street Scene Services Scrutiny Committee are the appropriate scrutiny committee for the consideration of the Council's Parking Options Strategy.

The Committee were keen to arrange a Task and Finish Group to consider Christmas parking options.

Officers had completed the Parking Options Report that included Christmas parking arrangements and members felt it was a good idea to review the report in its entirety. Members therefore could look at options for parking and transport solutions to support the vitality of town centres and support sustainable transport with a view to agreeing a set of recommendations for Cabinet Board to consider.

This would help members discharge their pre-scrutiny role and to enable constructive feedback to be provided to the Cabinet Board as they continue to determine matters under Parking Options.

The overarching purpose of the Task and Finish Group was to look at options for parking and transport solutions to support the vitality of town centres and support sustainable transport with a view to agreeing a set of recommendations for Cabinet Board to consider.

The Parking Options Review 2023 Task & Finish Group met three times,

- 28th April 2023
- 10th May 2023
- 18th May 2023

Following productive discussions as a group and with officers, the Task and Finish Group recommended;

1. That members endorse the outcomes of the Task and Finish Group included at Appendix A and commend the same to the Environment, Regeneration and Street scene Cabinet Board.
2. That an invite be extended to the Cabinet Member for Strategic Planning, Transport and Connectivity to the next meeting of this committee to report back on their consideration of the matters that have been put forward.

Following scrutiny at the meeting on the June 2nd, 2023, the recommendation of the Task and Finish Group was supported to the Cabinet Board.

## 7. Scrutiny Contact Information

The Scrutiny Team are located in the Chief Executive's Policy and Democratic Services section and their contact details follows:

Name	Position	Contact Details
Charlotte John	Senior Scrutiny and Project Management Officer	E-mail: <a href="mailto:c.l.davies2@npt.gov.uk">c.l.davies2@npt.gov.uk</a>  Tel: 01639 763745
Alison Thomas	Scrutiny Officer	E-mail <a href="mailto:a.thomas6@npt.gov.uk">a.thomas6@npt.gov.uk</a>  Tel: 01639 763300
Tom Rees	Scrutiny Officer	E-mail: <a href="mailto:t.rees1@npt.gov.uk">t.rees1@npt.gov.uk</a>  Tel: 01639 763922



Alternatively if you think Scrutiny should consider a certain area or issue as part of their work programme then please e-mail [Scrutiny@npt.gov.uk](mailto:Scrutiny@npt.gov.uk)

Mae'r dudalen hon yn fwriadol wag

## Annual Report Template

<b>Committee Name:</b> Environment Regeneration Streetscene Services				
<b>Number of Meetings held during the Council Year:</b>				
<b>Date of Meeting</b>	<b>Issues Considered</b>	<b>Information/Monitoring/Decision</b>	<b>Amendments</b>	<b>Task and Finish Group Created</b>
22nd July 2022	Commercial Property Grant: Water Street Business Centre	Decision - recommendation was supported to the Cabinet Board	None	
	Commercial Property Grant: Units 1 and 2 Commercial Buildings	Decision - recommendation was supported to the Cabinet Board	None	
	Commercial Property Grant: 20 Queen Street, Neath	Decision - recommendation was supported to the Cabinet Board	None	
	Neath Port Talbot CBC Highway Technical Design Guide for	Decision - recommendation was supported to the Cabinet Board with amendments	screening Integrated Impact Assessment it is recommended that Members approve the New Highway Design Guide for implementation subject to an appropriate disclaimer being placed on the Council's website highlighting that some legal and policy provisions may not be up to date and drawing attention to compliance with Llwybr Newydd, PPW11 and specific reference to the Active Travel Design Guidance 2021 (confirming this Council's commitment to Active Travel and sustainable transport). In addition, future amendments to the document to be brought back to Scrutiny for review prior to	
6th October 2022	Cemetery Rules and Regulations	Decision - recommendation was supported to the Cabinet Board	None	
	Street Naming and Numbering Policy and Fees	Decision - recommendation was supported to the Cabinet Board	None	
	Subsidised Bus Service - Contract Extensions	Decision - recommendation was supported to the Cabinet Board	None	
	Gelli Houses Tunnel Report	Decision - recommendation was supported to the Cabinet Board with amendments	That a feasibility study for future use be carried out and the subsequent options be brought to the Environment, Regeneration and Streetscene Services Scrutiny Committee within the next 12 months	
	Proposed Re-development of Catering Kiosk and Public Convenience at Western End of Aberavon Seafrost		None	
			in the NUAR project and signs up the Data Distribution Agreement further to Option 2 in the report; The Director of Environment & Regeneration, in consultation with the Head of Legal and Democratic Services be authorised to sign the Data Distribution Agreement on behalf of the Council Should there be a revenue pressure arising from involvement in the project further to Option 2 then funding would need to be identified within the existing Environment & Regeneration budget should continuation be considered a priority. That a report be brought back in April 2024,	
28th October 2022	National Underground Assets Register	Decision - recommendation was supported to the Cabinet Board with amendments		
	Key Performance Indicators 2022/2023 – Quarter 1(1st April 2022 – 30th June 2022)	Information Only - Members noted the report	None	
2nd December 2022	Godre'r Graig School Scheme	Decision - recommendation was supported to the Cabinet Board	None	
	Additional Works Programme	Decision - recommendation was supported to the Cabinet Board	None	
	Healthy Travel Charter	Decision - recommendation was supported to the Cabinet Board	None	
	Christmas Parking 2022	Decision - recommendation was supported to the Cabinet Board	None	Task and finish group on Christmas Parking options
	Lease of Unit 1 – Neath Town Centre Development (Exempt under Paragraph 14)	Decision - recommendation was supported to the Cabinet Board	None	
20th January 2023	Consultation on 2023/24 Budget Proposals	Information Only - Members noted the report	None	
	Audit Wales National Study - Net Zero Decarbonisation Baseline Review	Information Only - Members noted the report	None	

	The Transfer of Land and Construction of a Commercial Unit at Burrows Yard - Update (Exempt under Paragraph 14)	Information Only - Members noted the report	None	
3rd March 2023	To Consider the Recommendations of the Task and Finish Group on the Waste Strategy Review (To Follow)	Decision - recommendation was supported to the Cabinet Board	None	
	Highways and Engineering - Works Programme 2023/2024	Decision - recommendation was supported to the Cabinet Board	None	
	Vehicle and Heavy Plant Fleet Procurement Programme 2023/24	Decision - recommendation was supported to the Cabinet Board with amendments	the purchase of the zero emission vehicles in the proposed Vehicle/Plant Procurement Programme for 2023/24 set out at appendix a. That Delegated Authority be granted to the Head of Service in consultation with the Cabinet Member for Strategic Planning, Transport and Connectivity to purchase any zero emission vehicles in order to maximise the availability of Grant funding that may become available to assist with the purchase cost of the vehicles. That the purchase of fossil fuel powered vehicles included in appendix a, and any additional vehicles be subject to further reports to cabinet board for approval, with	
	Key Performance Indicators 2022/2023 – Quarter 3 (1st April 2022 – 31st December 2023)	Information Only - Members noted the report	None	
	Home to School Transport	Decision - recommendation was supported to the Cabinet Board	None	
14th April 2023	Response from Cabinet Board on Wste Strategy Task and	Information Only - Members noted the report	None	
	Healthy Travel Charter Report	Information Only - Members noted the report	None	
	Waste Strategy Action Plan	Decision - recommendation was supported to the Cabinet Board with amendments	members, the following amendments were put forward from Scrutiny Committee for Cabinet Members to consider when making their decision:  · Measure 5 is approved with consideration of using the material storage bins for presentation as suggested by the scrutiny committee.  · Measure 11 is approved and notwithstanding the suggestion by Scrutiny to the contrary that be no deferral of consultations on a potential move to 3 weekly refuse collections	
	Japanese Knotweed	Information Only - Members noted the report	None	
	Modular classroom accommodation at Ysgol Hendrefelin	Decision - recommendation was supported to the Cabinet Board	None	

## ERSS Committee - Actions and Referrals Update – 2023-24

<u>Meeting Date</u>	<u>Agenda Item</u>	<u>Minuted Action / Referral / Request</u>	<u>Progress Update</u>	<u>Officer</u>	<u>Target / Completion Date</u>	<u>Completed / On-going</u>
03.03.23 Tudalen29	Figures associated with the Vehicle and Heavy Plant Fleet Procurement Programme 2023/24 And Progress report on Charging infrastructure	Members requested from officers a report with figures to get an understanding on how much the costs would be when they become apparent. And a progress report on the Charging infrastructure.	ongoing	D. Griffiths	September/October 2023	Ongoing on FWP for November
02.06.23	Report on the Neath Integrated Transport Hub (NITH), progress to-date, background to proposal, and the subsequent documents: •WeITAG 1	Members requested a Report on the Neath Integrated Transport Hub (NITH), progress to-date, background to proposal, and the subsequent documents: •WeITAG 1 •WeITAG 2 •Canopy RIBA 2 Report •Other background documents	ongoing	D. Griffiths	14 <sup>th</sup> July (14 Days prior)	Completed

Date last updated

**ERSS Committee - Actions and Referrals Update – 2023-24**

	<ul style="list-style-type: none"> <li>•WeITAG 2</li> <li>•Canopy RIBA 2 Report</li> <li>•Other background documents</li> </ul> <p>This should be issued no later than 14 days prior to the next meeting.</p>	<p>This should be issued no later than 14 days prior to the next meeting.</p>				
Tudalen30						

## Environment, Regeneration & Neighbourhood Services Scrutiny Committee

(All starting 10am unless otherwise stated)

Meeting Date	Agenda Item	Contact Officer
<b>2023</b>		
June 2 <sup>nd</sup>	Burrows Yard – Update Report	Simon Brennan
July 14 <sup>th</sup>	Active Travel - Update	Dave Griffiths
	Report on the Neath Integrated Transport Hub (NITH), progress to-date, background to proposal, and the subsequent documents: <ul style="list-style-type: none"> <li>• WelTAG 1</li> <li>• WelTAG 2</li> <li>• Canopy RIBA 2 Report</li> <li>• Other background documents</li> </ul> This should be issued no later than 14 days prior to the next meeting.	Dave Griffiths
September 14 <sup>th</sup> (Special)		
October 6 <sup>th</sup>		

Tudalen31

Eitem yr Agenda6

Nov 17 <sup>th</sup>	Report detailing figures associated with the Vehicle and Heavy Plant Fleet Procurement Programme 2023/24	Dave Griffiths
<b>2024</b> Jan 12 <sup>th</sup>		
<b>2024</b>		
Feb 9 <sup>th</sup>		
March 22 <sup>nd</sup>		
May 3 <sup>rd</sup>		
March 22 <sup>nd</sup>		

**Report to be included in future cycle:**

- **BES update (Deferred from October 6th)**
- **Ongoing Monitoring of Waste Collection and update on all actions - May 2024 approx.**
- **Report detailing a review of the decision on the National Underground Assets Register.**